

**Central Bedfordshire Council  
Forward Plan of Key Decisions  
1 June 2010 to 31 May 2011**

- 1) During the period from **1 June 2010 to 31 May 2011**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
- to result in the incurring of expenditure which is, or the making of savings which are, significant (namely £200,000 or above per annum) having regard to the budget for the service or function to which the decision relates; or
  - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.
- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

Member	Portfolio
Cllr Mrs Tricia Turner MBE	Chairman of the Executive and Leader of the Council
Cllr Richard Stay	Deputy Leader of the Council and Portfolio Holder for Policy and Performance
Cllr Mrs Rita Drinkwater	Portfolio Holder for Housing
Cllr Mrs Carole Hegley	Portfolio Holder for Social Care and Health
Cllr Maurice Jones	Portfolio Holder for Finance, Governance and People
Cllr Mrs Anita Lewis	Portfolio Holder for Children’s Services
Cllr Steve Male	Portfolio Holder for Customers, Systems and Assets
Cllr Ken Matthews	Portfolio Holder for Economic Growth, Skills and Regeneration
Cllr David McVicar	Portfolio Holder for Safer Communities and Healthier Lifestyles
Cllr Tom Nicols	Portfolio Holder for Sustainable Development

- 3) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Head of Democratic Services, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 4) The agendas for meetings of the Executive will be published as follows:

Meeting Date	Publication of Agenda
08 June 2010	27 May 2010
13 July 2010	24 June 2010
17 August 2010	05 August 2010
28 September 2010	16 September 2010
02 November 2010	21 October 2010
7 December 2010	25 November 2010
11 January 2011	23 December 2010
8 February 2011	27 January 2011
15 March 2011	3 March 2011
5 April 2011	24 March 2011
31 May 2011	19 May 2011

# Central Bedfordshire Council

## Forward Plan of Key Decisions for the period 1 June 2010 to 31 May 2011

### Key Decisions

Date of Publication: 14 May 2010

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
1.	Community Engagement Strategy and Delivery Plan -	Approval of the finalised Strategy and Delivery Plan which follows the key principles agreed at the October Executive.	8 June 2010		Report	Cllr Richard Stay Comments by 11/05/10 to Contact Officer: Ian Porter, Assistant Director Policy, Partnerships & Performance ian.porter@centralbedfordshire.gov.uk Tel: 0300 300 6529
2.	Sustainable Community Strategy for Central Bedfordshire -	To agree the Sustainable Community Strategy for Central Bedfordshire which sets out the Local Strategic Partnership Board's vision and priorities for the Central Bedfordshire area.	8 June 2010	Wide range of consultation activity with residents, partners and stakeholders, including through: Town & Parish Council Conference (4/11/09), Central Bedfordshire Forum (14/01/10), MORI Residents' Panel (23/1/10) and Third Sector Assembly (3/2/10).	The Central Bedfordshire Sustainable Community Strategy	Cllr Mrs Patricia E Turner MBE Comments by 11/05/10 to Contact Officer: Peter Fraser, Head of Partnerships & Community Engagement peter.fraser@centralbedfordshire.gov.uk Tel: 0300 300 6740

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3.	Care Homes Contract Extension -	a) agree to waiver of standing orders b) approve extension of contract	8 June 2010		Report	Cllr Mrs Carole Hegley Comments by 11/05/10 to Contact Officer: David Jones, Transformation Project Director Social Care, Health & Housing david.jones3@centralbedfordshire.gov.uk Tel: 0300 300 6190
4.	Conservation Area Reviews -	To consider a three-year timetable for the review of Conservation Areas in Central Bedfordshire; including a review of the boundaries and the production of Conservation Area Character Statements with a view to adoption as guidance for Development Management Purposes.	8 June 2010		Report	Cllr Tom Nicols Comments by 11/05/10 to Contact Officer: Fiona Webb, Team Leader, Conservation Project Design fiona.webb@centralbedfordshire.gov.uk Tel: 0300 300 4405
5.	Creasey Park Community Football Development Centre -	To award the building contract to build the Football Development centre.	8 June 2010	Stakeholder group Ward members PFH	Football Foundation Grant Conditions	Cllr David McVicar Comments by 11/05/10 to Contact Officer: Jill Dickinson, Head of Leisure Services jill.dickinson@centralbedfordshire.gov.uk Tel: 0300 300 2258

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6.	Budget Setting Process 2011/12 -	To consider the Budget Setting Process for 2011/12 – 2015/16	8 June 2010		Report	Cllr Maurice R Jones Comments by 11/05./10 to Contact Officer: Matt Bowmer, Assistant Director Financial Services matt.bowmer@centralbedfordshire.gov.uk Tel: 0300 300 6147
7.	Budget Management - Provisional Outturn 2009/10	To provide information on the budget outturn as at 31 March 2010.	8 June 2010		None.	Cllr Maurice R Jones Comments by 11/05/10 to Contact Officer: Matt Bowmer, Assistant Director Financial Services matt.bowmer@centralbedfordshire.gov.uk Tel: 0300 300 6147
8.	Harmonisation of Terms and Conditions -	To review the position.	8 June 2010		Report	Cllr Maurice R Jones Comments by 11/05/10 to Contact Officer: Gordon McFarlane, Acting Assistant Director Human Resources and Organisational Development gordon.mcfarlane@centralbedfordshire.gov.uk Tel 0300 300 6651

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9.	Highways Contract Novation -	Following the paper received on 14 April 2009, this paper updates the Executive on progress made on negotiations with Bedford Borough Council (BBC) to secure highways services in Central Bedfordshire. The paper will inform Members of expected dates for novating the existing highways contract and identify any risks/costs to service provision.	13 July 2010		Report	Cllr David McVicar Comments by 15/06/10 to Contact Officer: Basil Jackson, Assistant Director Highways & Transport basil.jackson@centralbedfordshire.gov.uk Tel: 0300 300 6171
10.	Asset Disposal Policy -	To approve the Policy.	13 July 2010		Report and Policy	Cllr Stephen F Male Comments by 15/06/10 to Contact Officer: Peter Burt, MRICS, Head of Property Assets peter.burt@centralbedfordshire.gov.uk Tel: 0300 300 5281

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11.	Approval of additional services to be included in the BEaR Project Procurement -	To approve additional services.	13 July 2010		Report	Cllr David McVicar Comments by 15/06/10 to Contact Officer: Alan Fleming, BEaR Project Director, Sustainable Communities alan.fleming@centralbedfordshire.gov.uk Tel: 0300 300 6968
12.	Acquisition of Land in Flitwick -	To approve the purchase using GAF funding.	13 July 2010		Report	Cllr Stephen F Male Comments by 15/06/10 to Contact Officer: Peter Burt, MRICS, Head of Property Assets peter.burt@centralbedfordshire.gov.uk Tel: 0300 300 5281
13.	The Remodelling of Customer Services -	To approve the Customer Services remodelling proposals.	13 July 2010		Report	Cllr Stephen F Male Comments by 15/06/10 to Contact Officer: Clive Jones, Assistant Director Business Transformation & Customer Services clive.jones@centralbedfordshire.gov.uk Tel: 0300 300 4168

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14.	Award of the Day to Day Response and Programmed Electrical Maintenance Contract to Council Houses South of the District -	To award the contract.	13 July 2010		Tender report	Cllr Mrs Rita J Drinkwater Comments by 11/05/10 to Contact Officer: Basil Quinn, Housing Asset Manager Performance basil.quinn@centralbedfordshire.gov.uk Tel: 300 300 5202
15.	Supporting Excellence: An Adult Social Care Workforce Strategy for Central Bedfordshire -	To approve the workforce strategy.	13 July 2010	Healthier Communities & Older Peoples Partnership Board Social Care, Health & Housing Overview and Scrutiny Committee	Report	Cllr Mrs Carole Hegley Comments by 15/06/2010 to Contact Officer: David Jones, Transformation Project Director Social Care, Health & Housing david.jones3@centralbedfordshire.gov.uk Tel: 0300 300 6190
16.	Consultation on the Draft East of England Plan to 2031 -	To agree the Council's response to the draft plan.	13 July 2010		Report	Cllr Tom Nicols Comments by 15/06/10 to Contact Officer: Richard Fox, Head of Development Plan richard.fox@centralbedfordshire.gov.uk Tel: 0300 300 4105



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17.	Executive arrangements under the Local Government and Public Involvement in Health Act 2007 -	To consider the requirements of the Local Government and Public Involvement in Health Act 2007 in respect of the Council's executive arrangements and how the council should respond to those requirements.	13 July 2010		Report	Cllr Mrs Patricia E Turner MBE Comments by 15/06/10 to Contact Officer: Kathrin John, Head of Democratic Services kathrin.john@centralbedfordshire.gov.uk Tel: 0300 300 4380
18.	Central Bedfordshire Housing Strategy 2010 - Draft for Consultation -	The Executive are asked to approve the draft strategy and the detailed action plan as the basis for consultation.	17 August 2010	15 January 2010: Key Stakeholders and Partners 28 January 2010: members consultation event Web based consultation December 2009 - February 2010	The Central Bedfordshire Housing Strategy 2010	Cllr Tom Nicols Comments by 17/07/10 to Contact Officer: Zoe Cox, Housing Research & Policy Officer zoe.cox@centralbedfordshire.gov.uk Tel: 0300 300 4479
19.	Development of Strategic Planning for Central Bedfordshire -	To approve the proposed key medium term outcomes of the Council under each of the 5 stated priorities.	17 August 2010		Report	Cllr Mrs Patricia E Turner MBE Comments by 17/07/10 to Contact Officer: Ian Porter, Assistant Director Policy, Partnerships & Performance ian.porter@centralbedfordshire.gov.uk Tel: 0300 300 6529

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20.	Policy for Charging for Non-Residential Social Care Services -	To approve the revised Policy.	17 August 2010	Overview and Scrutiny Task Group (dates tba) Public Consultation (April - July 2010)	Report and Policy	Cllr Mrs Carole Hegley Comments by 17/07/10 to Contact Officer: Tim Hoyle, Head of Business Systems tim.hoyle@centralbedfordshire.gov.uk Tel: 0300 300 3065
21.	Visible Presence -	To consider the options available for Central Bedfordshire to undertake enforcement of a range of environmental and community safety legislation (including the Environmental Protection Act (EPA) and Clean Neighbourhoods and Environment Act (CNEA)) and exploring the role that a uniformed team has in that respect.	28 September 2010	Relevant Portfolio Holders Key Stakeholders	Report	Cllr David McVicar Comments by 31/08/10 to Contact Officer: Jane Moakes, Assistant Director Community Safety & Public Protection jane.moakes@centralbedfordshire.gov.uk Tel: 0300 300 5441

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22.	CCTV Service Options -	To consider options available to move to a common approach to the provision of a CCTV service within Central Bedfordshire.	28 September 2010	Portfolio Holder (Safer and Stronger Communities) Key Stakeholders Sustainable Communities Overview and Scrutiny Committee – May 2010	Report	Cllr David McVicar Comments by 31/08/10 to Contact Officer: Jane Moakes, Assistant Director Community Safety & Public Protection jane.moakes@centralbedfordshire.gov.uk Tel: 0300 300 5441
23.	Gypsy and Traveller Development Plan Document for Submission -	To agree the Gypsy and Traveller Development Plan Document for Submission.  This relates to the LDF North area.	28 September 2010	Stakeholders Members of the public Sustainable Communities Overview and Scrutiny Committee	Report and draft document	Cllr Tom Nicols Comments by 31/08/010 to Contact Officer: Richard Fox, Head of Development Plan richard.fox@centralbedfordshire.gov.uk Tel: 0300 300 4105
24.	Central Bedfordshire Validation Checklist for Planning Applications -	To adopt a harmonised local validation checklist for planning applications within Central Bedfordshire.	28 September 2010	stakeholders including agents and statutory consultees	Report	Cllr Tom Nicols Comment on 31/08/10 to Contact Officer: Andrew Davie, Head of Development Management (North) andrew.davie@centralbedfordshire.gov.uk Tel: 0300 300 4426

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25.	Carbon Management Plan -	Adoption of the Carbon Management Plan to set out how the Council will reduce it's carbon footprint, identify the opportunities and projects this will involve and strategy for funding this.	28 September 2010	Key staff consulted via Climate Change Management Board. CMT consulted at February and March meetings. Executive consulted at May meeting. Consultation with the Portfolio holder on-going.	Draft Carbon Management Plan and supporting documents. The Council's Climate Change Strategy	Cllr Tom Nicols Comments by 31/08/10 to Contact Officer: Elaine Malarky, Head of Policy elaine.malarky@centralbedfordshire.gov.uk Tel: 0300 300 5517 Stephen Mooring, Corporate Policy Advisor (Climate Change/Sustainability) stephen.mooring@centralbedfordshire.gov.uk Tel: 0300 300 6241

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26.	Child Poverty and Early Intervention Strategy -	To agree the strategy which sets out how the Local Authority and its partners intend to reduce child poverty by 2020. This includes 4 targets (relative low income, material deprivation, absolute poverty and persistent poverty). This also includes a needs assessment to describe the characteristics of child and family within Central Bedfordshire and a joint child poverty strategy which will outline the steps and accountability for the Local Authority and partners.	2 November 2010		Report	Cllr Mrs Anita M Lewis Comments by 05/10/10 Martin Pratt, Deputy Director Children Families and Learning and Assistant Director Specialist Services martin.pratt@centralbedfordshire.gov.uk Tel: 0300 300 4392
27.	Local Economic Assessment -	To approve the Central Bedfordshire Local Economic Assessment.	7 December 2010	Stakeholders Members of the public Full public consultation undertaken between August - October	Draft final Local Economic Assessment	Cllr Ken C Matthews Comments by 16/11/10 to Contact Officer: James Cushing, Head of Economic Policy james.cushing@centralbedfordshire.gov.uk Tel: 0300 300 4984

Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ

## **Central Bedfordshire Council Forward Plan of Decisions on Key Issues**

For the Municipal Year 2010/11 the Forward Plan will be published on the fifteenth day of each month or, where the fifteenth day is not a working day, the working day immediately preceding the fifteenth day, or in February 2011 when the plan will be published on the fourteenth day.

<b>Date of Publication</b>	<b>Period of Plan</b>
14.05.10	1 June 2010 – 31 May 2011
15.06.10	1 July 2010 – 30 June 2011
15.07.10	1 August 2010 – 31 July 2011
13.08.10	1 September 2010 – 31 August 2011
15.09.10	1 October 2010– 30 September 2011
15.10.10	1 November 2010 – 31 October 2011
15.11.10	1 December 2010 – 30 November 2011
15.12.10	1 January 2011– 31 December 2011
14.01.11	1 February 2011 – 31 January 2012
14.02.11	1 March 2011 – 28 February 2012
15.03.11	1 April 2011 – 31 March 2012
15.04.11	1 May 2011 – 30 April 2012